

Town of North Topsail Beach

Joann M. McDermon, Mayor
Mike Benson, Mayor Pro Tem

Aldermen:
Richard Grant
Tom Leonard
Susan Meyer
Connie Pletl



Alice Derian, ICMA-CM
Town Manager

Danyale Lundy
Town Clerk

Nature's Tranquil Beauty

Board of Aldermen Regular Meeting Minutes November 10, 2021 Sneads Ferry Branch of the Onslow Public Library

Present: Mayor McDermon; Mayor Pro Tem Benson; Aldermen Grant, Leonard, Meyer, and Pletl; Chief Younginer; Finance Officer Elliott; Town Manager Derian; Town Clerk Lundy; Public Works Director Anders; Fire Chief Soward; Planning Director Hill; Town Attorney Edes; Engineer Gibson.

Via Zoom: Coastal Engineer Way; CPA Doug Carter.

I. Call to Order

Mayor McDermon called the Meeting to order at 6:30 PM.

II. Invocation

Alderman Leonard led attendees in an invocation.

III. Pledge of Allegiance

Mayor McDermon led attendees in the Pledge of Allegiance.

IV. Approval of Agenda

Mayor McDermon requested approval of the Agenda. Alderman Leonard made a motion to approve the agenda. Mayor Pro Tem Benson seconded. The Motion passed unanimously; 5:0.

V. Open Forum

Town Clerk Lundy reported that one attendee, Mr. Jeff Meyer, signed up to provide public comment. Mr. Meyer spoke regarding traveling and the taxes that hotels charge. Mr. Meyer questioned if it is possible if we as a town could implement a tax to put forth the sand.

VI. Manager's Report

Town Manager Derian delivered the monthly report. Mrs. Derian thanked everyone for their assistance in getting her up to speed and updating her on the current projects and events.

*All open forums are subject to a 3-minute limit

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Sneads Ferry, NC 28460

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In regards to 2021/2022 FEMA Special Obligation Bonds Fall Project, Town Manager Derian disclosed on November 8th that she participated in the Local Government Commission kickoff conference call. The meeting was productive, and the information presented was well received by the LGC. FEMA project worksheets were provided, and Mr. Carter of DEC Associates talked through two FEMA-approved projects for our LGC approved Special Obligation Bonds and further explained separating the FEMA SOBs into two tranches: Florence approval - \$13,696,691 and Dorian approval - \$3,505,303.

Mrs. Derian stated that as explained in the last meeting, by use of FEMA Special Obligation Bonds the Town will not have to use the beach fund to provide the cash flow for these two projects, and we will be separating them into two tranches.

Aldermen Grant spoke to the Special Obligation Bonds being used as collateral for the FEMA money. Mr. Grant explained the collateral is actual FEMA money, and the town does not have to use credit. Alderman Grant clarified FEMA does not give money up front; they reimburse usually holding back 25%. Alderman Grant also clarified this is the 2nd project.

Mayor McDermon asked if the town has everything needed to present to the Local Government Commission (other than the bids) for the meeting on February 1st. Town Manager Derian confirmed yes.

Mayor Pro Tem Benson commented regarding concern about the schedule being tight in the event the LGC has any problems approving our request.

Doug Carter responded that he feels confident because the town will know the recommendation of the staff to the Local Government Commission Board well before the February 1st date. Mr. Carter also pointed out North Topsail Beach is not the first to request or gain approval for these specific finances.

Town Manager Derian stated during this meeting, the Local Government Commission encouraged the town to provide a submittal to them as early in December as possible; noting they have a December 7th Agenda deadline. Based on the information from the LGC and the bid opening for the Phase 5 Truck Haul being scheduled on December 2nd at 2:00 pm, it was recommended that the Board cancel the December 2nd meeting and schedule a special meeting for Monday, December 6th at 6:30 pm. This will allow time for the bids to be reviewed and presented to the Board with recommendations. Mr. Carter provided updated information today after speaking further with the LGC, that they feel we will be a month early and due to permitting concerns December, at this point, will be too tight. There has been a lot of discussion between all parties involved and at this point, Town Manager Derian drafted a tentative timeline considering all information received up through today:

- December 2nd – Bid opening
- December 2nd – December 6th – Bid Reviews
- December 6th Board Meeting – Recommend award pending permits with a not to exceed amount with description & Adopt the Initial SOBs Resolution (This initial resolution is non-binding and simply will lay out the intent of the Board)
- December 8th – January – Allows the necessary time to receive permits, Audit Reports, receive rates from PNC, and review by LGC
- January 6th – Adopt contract for Phase 5 Truck Haul contingent on LGC approval
- February 1st – LGC Meeting / Approval
- February 3rd – Adopt Final SOBs Resolution
- February 4th – Commence with hauling sand

Town Manager Derian spoke in regards to the Sea Oats Project disclosing that the overnight temperatures and soil temperatures in early November started getting too cold. The contractor will resume as soon as possible in the spring with a target start date of May 1st. Mrs. Derian did receive confirmation that any sea oats or sprigs that did not survive will be replaced.

Regarding the 210 Sea Shore Drive Condemnation, Town Manager Derian disclosed the notice of administrative hearing was published in the local newspaper on November 8th. Mr. Canady completed a required follow-up inspection on November 2nd with a final notice being posted/mailed. The hearing will be on November 16th at 10:00 am at the South End Fire Station.

Mayor McDermion asked if the Board needs to be present at the Hearing. Mr. Edes confirmed no.

Town Manager Derian announced that Darrell Johnson is scheduled to start work Friday and will be assisting the town with preparing a list of future condemnations. Mr. Johnson will work one day a week on Fridays as necessary.

Mrs. Derian revealed that Public Works completed a damage assessment on Monday as a result of the Nor'Easter and King Tides and reported that the only town access that incurred damage was at Port and Oyster. All other accesses are intact. Town Manager Derian divulged the beach had a lot of debris wash up, but the Public Works Crew picked up debris Monday and will continue to throughout this week. It is estimated that once clean-up is complete there will be approximately 2 tons of debris removed. An after-action report is forthcoming combining a picture essay from Mr. Benson and the damage assessments reported by Public Works.

Mayor McDermion asked if we can be reimbursed for the removal of debris. Town Manager Derian clarified no.

Town Manager Derian declared Public Works will be installing Holiday Lighting/ Snowflakes once storm debris is removed next week.

Mrs. Derian disclosed a Terminal Groin FAQ sheet has been posted to the Town's website for reference. It can be found under Current Project Documents, at the bottom "Terminal Groin FAQ"

Town Manager Derian provided an update regarding the Town Hall renovation – OAC meeting was held on November 3rd. Work performed in the last 30 days by the General Contractor:

- Interior doors delivered with 1/3rd complete without hardware
- Ceiling tiles complete
- Interior lighting complete
- Mechanical and Electrical trim out complete
- Casework 85% complete
- Metal Roofing complete
- Retaining Wall complete
- Downspout drains complete
- Exterior doors on order with no scheduled delivery date (10-12 weeks out)
*Does not hold up occupancy.

Additional site work completed within the last 3 weeks:

- IT – Racks and leads completed
- Power washing, Parking lot / Pathway Edged, Trash/Recycling Enclosure Replaced, Anchor in Parking Lot Sanded/Re-Painted
- Developed Landscaping Plan and received proposals
- Scope of Work for board room IT needs.

Work Identified to be completed in the next 30 days by the General Contractor:

- Interior doors installed complete with hardware
- Door hardware installed
- Interior signage installed
- Plumbing fixtures installed
- Toilet partitions installed
- Casework completed
- Tile backsplash completed
- Remaining Decking Cleaned
- Gutters and downspouts installed
- ACD walkthrough and punch list

Additional site work to be completed in the next 30 days:

- Parking Lot Resealing

- Landscaping
- Town Hall sign
- Furniture Delivery
- IT Board Room Set-Up

The estimated move-in time is January.

Mayor Pro Tem Benson asked if the IT in the board room will be capable to broadcast the regular meetings without any special setup. Town Manager Derian confirmed. Town Hall will have that capability stating the intent is to utilize the American Rescue Funds to make those updates. Receiving proposals now.

VII. **Public Presentations and Hearings**

A. **Coastal Engineer Update**

Mr. Fran Way of ATM Consulting provided an update as follows:

- Phase 1 and Phase 2 Dune Truck Haul: Remaining ~1.8 miles to be completed starting November 16.
- Hurricane Florence & Dorian Phase 5 FEMA Category G: Permit application processing.
- Bid Package for Phase 5 FEMA Cat. G has been released.
- Hurricane Dorian Phase 1 FEMA Category G still in permitting: Separated from Category 5 permitting due to sandbags.
- New River Inlet Management Master Plan EIS: Continued EIS processing and meetings.
- Working with NTB Finance Officer and DEC Associates regarding funding for upcoming FEMA and State Grant projects.
- Completed - CAMA/DCM updates to sediment criteria related to shells and rocks. NTB sampling for the entire ~11.1-mile shoreline (per new state-wide requirements and state grant-funded).
- Sea Oat Planting.
- County Beach Access.
- The overall gain in beach volumes for the entire beach over the last year is due to fill projects and natural variability.

Mayor McDermon asked in regards to Phase 1 nourishment, will there is enough time during the day where the tide is low enough for the crew to get all the way down past Topsail Reef?

Coastal Engineer Way admitted it will be difficult and challenging for the crew. Mr. Way disclosed the crew may have to build out a small peninsula to work from to accomplish.

Coastal Engineer Way of ATM explained the plan to utilize the Truck Haul method, which is a method the Town is currently using for other FEMA projects. Due to the size and scope of the projects together, the sand will be placed primarily within Phase 5 and Phase 1 of the beach.

Mayor Pro Tem Benson inquired if it would be prudent to do a new beach survey for Phases 1-4 to know where the beach stands now in case there is an opportunity later on for state-related storm damage release funds. Mr. Way stated this is a possibility that can be discussed and considered.

Mayor McDermon who lives on the sound side of the island pointed out there was a lot of coastal flooding and water being pushed in as well from the Nor'Easters. Mayor McDermon asked if that is something we can look at evaluating as well.

Coastal Engineer Way agreed that it is worth investigating to see if there are any grants available to help with the flooding issue and reinforce the sound side.

VIII. **Consent Agenda**

- A. **Approval of Minutes (October 7, 2021)**
- B. **Department Head Reports**
 - 1. **Finance Department**
 - 2. **Fire Department**
 - 3. **Inspections Department**
 - 4. **Planning Department**
 - 5. **Police Department**
- C. **Committee Reports**
 - 1. **Planning Board & PPI Committee**
 - 2. **Board of Adjustment**
 - 3. **TISPC ([link to minutes](#))**
 - 4. **ONWASA ([link to minutes](#))**
- D. **Ad Valorem Tax Return**
- E. **Budget Amendment 2021-22.2**

Mayor Pro Tem Benson made a motion to approve the Consent Agenda as presented. Alderman Meyer seconded. The Motion passed unanimously, 5-0.

IX. **Continuing Business**

- A. **Update on Capital Projects**

Alderman Grant presented stating there isn't much of an update due to waiting to determine if another request for an RFQ is required before proceeding. Town Attorney Edes stated due to the need to give legal advice to the town, he will differ that discussion to a closed session.

Mayor McDermon stressed the Board has come a long way in getting to this point of considering the Fire House and stressed the concern of not letting it sit and the need to push forward with this specific project.

Town Attorney Edes did disclose to the public that an RFQ was issued and responded to.

B. Advantages of a Shoreline Committee

Engineer Chris Gibson presented on the advantages of a Shoreline Committee stating:

- The committee would be a Focus Group of 5-7 volunteer individuals with only 1 or 2 being Aldermen.
- It is an Open Forum to share concepts, understand challenges, and develop methods for creating solutions.
- A Shoreline Committee stays abreast of regulatory or legislative changes.
- Works with Town Lobbyist to formulate the best message for Town.
- Works with Town's Coastal Engineer to Develop Best Practices for the Town.
- Acts as a liaison between the Board of Alderman and the Public.
- Allows ideas (some good, some bad) to be developed without Alderman having to take an upfront position on the Topic.
- Establishes realistic long-term goals/time frames.
- Look for value-added projects and can be creative.
- Utilizes State and Federal Funding Mechanisms.
- Helps to stay organized.
- Keeps the town proactive.
- The committee has the mentality "time to plan is before it happens" instead of having to always triage the situation as it occurs.
- The Committee can develop primary and secondary plans.

Mayor McDermon asked if we were to implement a Shoreline Protection Committee, what is Mr. Gibson's opinion of what do we do with the pre-existing plan of Phases 1-5? Keep it, revisit it, or create a new plan?

Mr. Gibson stated due to the size of the town and the 11.5 miles of shoreline in his opinion is probably why the phases came to be. Each section/phase has different issues and/or benefits. Mr. Gibson advised he doesn't think we should go away from the phases, instead utilize those to think about and look into things such as special district zones, etc. Mr. Gibson also suggested that

in developing a committee you could always elect a couple of people from each phase to represent the residents living within that phase of the project.

Aldermen Leonard disclosed one reason the shoreline was broken down into 5 phases was due to the town not being able to afford to do the entire area at one time. Alderman Leonard stated he thinks the committee is a good idea especially since North Topsail Beach has more moving pieces compared to our surrounding towns. Mr. Leonard also voiced the need to keep utilizing professional help alongside a potential committee that would be developed.

Mr. Gibson clarified the committee would be an interface between the Engineer and the Board of Aldermen so that the ideas between the Engineer and the Committee can get worked through to bring a synced proposal to the Board; as well as enable information to be retained and passed along throughout the years and beyond an interchanging board or even an interchanging of engineers.

Alderman Pletl commented we have had many beach committees in the past in which the committee does indeed end up being political. Alderman Pletl asked Mr. Gibson for his advice on how to handle this situation should it occur.

Mr. Gibson disclosed his personal experience with this exact concern and urged the board they are going to have to figure out a way to get various people from all of the phases to work together. One way is to get people from each phase together and allow them to discuss all the complaints and ideas and allow them to get them figured out.

Alderman Meyer spoke to Pletl's comment and voiced concern as the board changes and new members join; the committee can be disbanded.

Mr. Gibson acknowledge that Alderman Pletl and Alderman Meyer's concerns were justified, but he encouraged them to remember the worse thing that could happen is to form the committee and give it a try and it doesn't work out.

Alderman Grant stated that he doesn't see this working without having a consultant engineer at the head of this idea and being a collaborative idea, but is pushing for this idea. Alderman Grant stated he thinks that this is a great way to help the town utilize things such as grants, etc.

Mayor McDermon commented she liked Mr. Gibson's idea of getting individuals involved from each phase to work together to figure out how to get sand on the entire beach and look at the town as a whole. Mayor McDermon also commented that the town has a lot of projects going on currently, but the struggle is being so focused on the current projects doesn't allow the board to

be able to look ahead and plan, especially when it comes to the financial side of things.

X. **Open Forum**

Town Clerk Lundy reported that one attendee, Mr. Cameron Kuegel, signed up to provide public comment. However, Mr. Kuegel left the meeting before the forum and did not provide public comment.

XI. **Attorney's Report**

Town Attorney Edes reported that he had some things to discuss in the closed session. Mr. Edes disclosed a house bill was passed in October that tweaked some of the 160D new regulations, and it operates on when a municipality can have a more stringent regulation of the state, and it clarifies the governing bodies ability to settle a matter if a matter is on appeal; although the chances of the town having to deal with that are very slim.

XII. **Mayor's Report**

Mayor McDermon thanked everyone who came out and voted on Election Day. Reminded everyone to continue to work together as a board and continue to organize various boards and pull people together.

XIII. **Aldermen's Report**

North Topsail Beach Alderman Grant November 10, 2021, Report. This report is submitted in writing to the Town Clerk and presented at the November 10, 2021 meeting of the Board of Aldermen.

My interaction with voters in the recent election caused me to compile my report, in written form, to update the town on my actions during the previous month, and to address, in writing, issues that have been raised.

First, I want to thank those who took the time to vote in this year's election. Second, I was very concerned by the feedback I received on issues facing the Town, in particular the amount of incorrect and misleading information out there. This is intended to address some of those issues. I strongly encourage our residents who want information on issues to address their questions to the Town, directly with the Town Manager or by contacting the Board. My email is grantntb@yahoo.com.

Question: I pay taxes in NTB, so why can't I vote here?

Answer You can only vote in one place. I found this posting to help in explaining the rules.

Residency Requirements - Rockingham County North Carolina
(rockinghamcountync.gov),
<https://www.rockinghamcountync.gov/pview.aspx?id=21165>

Question Why hasn't the Town done anything for Phase 5 (south end) as they have spent all the Town's money on Phase 1 (north end)?

Answer False. As the attached chart shows, the majority of Town funds (70%) has been spent in Phase 5. For example, between 2012 and 2015 the town spent \$25.1 million on non-FEMA projects, 68% of which was spent on Phase 5 and 32% on Phase 1. The Town's current largest debt, approximately \$15 million, is directly related to work done in 2015 exclusively in Phase 5. The attached spreadsheet, prepared by the Town's beach engineer/consultant shows that a total of \$61,169,610 will have been spent on our beaches with the completion of the upcoming FEMA Phase 5 project. Of that total, \$42,920,460 or 70% will have been spent in Phase 5, \$12,645,000 or 21% in Phase 1 and the remainder in all other Phases. A good example is that the current planned FEMA Project will put 636,000 cubic yards of sand (cy) on Phase 5 - 4 times the amount for the rest of the town. This is directly related to the 2015 Phase 5 project which created an "Engineered" beach there. See attached map. As an aside neither the town nor FEMA replaces the fence. Being an Engineered beach allows for permanent repairs and restoration for Parks, Recreational Facilities, or Category G. Previously as a Category B, Phase 5 was only eligible for temporary emergency protective measures. In simple terms Category G gets dune and beach work, while B only gets dune repair. Note the difference in FEMA project sand for Phase 5 and the Category B areas.

Question Why did the Town not plan ahead for the US Army Corps of Engineers ("USACE") project?

Answer As confirmed by both senior officials at the USACE and one of Phase 5 2015 consultants, until the "project" received funding from the US Congress, which was in 2019, the project was in "limbo." Note that Spring and Winter 2021 projects involved more than Phase 1 so I used a proportionate amount.

Question But wasn't the USACE project planned for over 20 years?

Answer The USACE "plans" a substantial number of projects but until Congress provides funding there is effectively no "real" project. For example, at a recent conference, the Head of Operations stated that they had "requested" funding for

5 “refurbishment” (the phase after the initial project) projects but only received funding for one. Thus a “planned” project does not become a “real” project until funded by Congress.

Question Isn't it true that the Town could have had a small increase in its taxes years ago which could have paid for the USACE project?

Answer False. The Town only has control over property taxes, which generate around \$4 million annually. A \$0.10 increase (approximately 25% increase) generates less than \$1 million per year. Assuming the Town increased its property taxes 25% or \$0.10 for ten years, this would have generated less than 10 million dollars. The “down payment” on the USACE project is \$19 million. In addition, the Town would have had to borrow another \$26 million and paid it off over 6 years, just for the initial project. (see July 1, 2021 letter) There are also two significant issues/problems with this theory. First, if the Town believed the USACE project was “firm” it would not have done the 2015 project where it spent over \$17 million in Phase 5 (the same area as the USACE project). That beach received approximately 1,200,000 cy and more importantly that work created an “Engineered beach” or Category G. Under FEMA regulations instead of the 636,000 cy to be placed, less than ¼ of that would be available as the Phase 5 area would not have been an “Engineered beach”. For Phase 5, their beach would have been a disaster for the last 6 years.

Town Attorney Edes stated all indicators at that point were that the federal project was nowhere on the horizon and never intended to go forward.

Activities: Alderman Grant attended the NC Beach, Inlet & Waterway Association 2021 Annual Conference where I met with various parties including UCACE, State and local officials. It reaffirmed my belief that we need a beach engineer. Alderman Grant communicated with several constituents, met with Town staff and consultants, concerning the FEMA project, in particular the LGC and financing. Thanks to the Town staff including, but not limited to, Public Works Director Anders and his crew and Alice for their fine work.

See attached spreadsheet and image.

Nourishment History since 2013 (including sandbag revetment)
Costs are approximate, volumes are rounded

Date Completed		Shoreline Phase(s)	Volume (cy)	TOTAL COST	Town Cost	FEMA Cost	State Cost	County Cost	HOA/POA Cost	NOTES
3/1/2013	Channel Realignment 1	1	600,000	\$ 5,600,000	\$ 5,600,000	\$ -	\$ -	\$ -	\$ -	100% Town
2014	Sandbag Revetment (including geotube)	1	50,000	\$ 2,500,000	\$ 1,250,000	\$ -	\$ -	\$ -	\$ 1,250,000	50% Town, 50% HOA/POA
6/1/2015	Phase 5 (2nd Event)	5	1,300,000	\$ 16,800,000	\$ 16,800,000	\$ -	\$ -	\$ -	\$ -	100% Town
4/1/2016	NC Shallow Inlet fund - Cedar Bush Cut	1	130,000	\$ 2,450,000	\$ 408,333	\$ -	\$ 1,633,317	\$ 408,333	\$ -	66.7% State, 16.7% County, 16.6% Town
2019/2020	FEMA Truck Dune Haul - Matthew Mitigation	5	168,000	\$ 5,330,460	\$ -	\$ -	\$ -	\$ -	\$ -	75 % FEMA; 25% State
2019/2020	Truck Dune Haul - Florence State Project	4	66,000	\$ 2,112,000	\$ 446,000	\$ -	\$ 1,666,000	\$ -	\$ -	1.67 million state grant
Spring 2021	FEMA Truck Dune Haul - Florence Mitigation	1,2,3,4	117,000	\$ 3,972,150	\$ -	\$ -	\$ -	\$ -	\$ -	75 % FEMA; 25% State
Winter 2021	FEMA Truck Dune Haul - Florence Mitigation	1,2	30,000	\$ 1,020,000	\$ -	\$ 765,000	\$ 255,000	\$ -	\$ -	75 % FEMA; 25% State
Spring 2022*	FEMA Truck Engineered Beach Haul - Dorian Mitigation	1	17,000	\$ 595,000	\$ -	\$ 446,250	\$ 148,750	\$ -	\$ -	75 % FEMA; 25% State
Spring 2022*	FEMA Truck Engineered Beach Haul - Florence Mitigation	5	300,000	\$ 9,900,000	\$ -	\$ 7,425,000	\$ 2,475,000	\$ -	\$ -	75 % FEMA; 25% State
2022/2023*	FEMA Truck Engineered Beach Haul - Florence Mitigation	5	330,000	\$ 10,890,000	\$ -	\$ 8,167,500	\$ 2,722,500	\$ -	\$ -	75 % FEMA; 25% State

*=estimated 61,169,610

Additional Notes
A grant for 1.5 million cy for the State for Phase 1 or 2 is in the works

Was this State Sponsored as well (Navigation dredging) No



Alderman Meyer stated that the electron revealed a need to better communicate with the community. The website needs to be user-friendly, updated, and reinforce information on the site more than one time. Alderman Meyer acknowledged how much she has enjoyed working with everyone and what a great experience serving on the board has been.

Mayor Pro Tem Benson thanked everyone who came out and voted. Mr. Benson gave the following updates on the Shoreline Protection Committee action items:

- There is a Community Action Team which is part of the North Carolina Resilient Coastal Committees Program. Topsail Island as a whole received a planning grant. A meeting was held on November 9th which revealed the group will work on the vision and the goals of the resilience program. North Topsail Beach will be moving into Phase 2 at the beginning of next year and will be able to apply for grants that will allow the town to provide more resilient infrastructure, roads, buildings, etc.
- The Shoreline Protection Committee is also championing the request from the North Carolina Coastal Federation to start thinking more in regards to microplastics. Microplastics are showing up in various marine life. The goal is to educate people in regards to reusable materials and promote more advertisements to encourage not taking microplastic materials to the beach.
- Mayor Pro Tem Benson thanked Public Works Director Anders and his crew for their work over the weekend in regards to the Nor'Easters and keeping roadways safe and the community aware of hazardous road conditions.

Alderman Pletl recognized the Marine Corps Birthday and thanked all who have served for their service. Alderman Pletl thanked all those who came out to vote. Alderman Pletl spoke in regards to attending the NCBIWA Conference and how invaluable the networking side was. Alderman Pletl, Mayor Pro Tem Benson, and Town Manager Derian went out to see the impact of the Nor'Easter and to inspect the damage, etc. Alderman Pletl disclosed the dunes did what they were designed to do and the damage would have been much worse had the town not implemented the dunes project. Alderman Pletl provided an update that the Parks and Recreation Committee is coming together and will be up and underway soon.

Alderman Leonard thanked the Public Works Department for their work over the weekend, wished a Happy Birthday to the United States Marine Corps, and a Happy early Thanksgiving to everyone. Alderman Leonard wished the locals Happy Veteran's Day tomorrow, especially to the former Town Manager, Dave Gilbride. Mr. Leonard acknowledged as a town we observe another important date this month. On the north end a local street named Gunnery Sgt D W Boatman Drive in honor of the memory of Gunnery Stg Boatman who died in the line of duty on November 4, 2005, over wounds sustained from conducting combat operations in Iraq leaving behind a wife and two children.

Alderman Meyer made a motion to enter into Closed Session for the matters stated on the Agenda. Alderman Grant seconded. The Motion passed unanimously, 5-0.

- XIV. **Closed Session:** To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged.

Alderman Leonard made a motion to come out of closed session. Alderman Grant seconded. The Motion passed unanimously, 5-0.

Mayor McDermon reported no action was taken.

- XV. **Adjournment**

Alderman Leonard made a motion to adjourn. Alderman Grant seconded. The Motion passed unanimously, 5-0.

The Meeting adjourned at 8:46 PM.