



Town of Surf City

Teresa B. Batts, Mayor
Donald R. Helms, Mayor Pro-Tem
John Koloski, Councilman

William J. Fowler, Councilman
Jeremy Shugarts, Councilman
Hugh Cannady, Councilman

Town of Surf City
214 W. Florence Way
Hampstead, NC 28443
[Date]

[Property Owner's Name]
[Property Owner's Address]
[City, State, ZIP]

Dear [Property Owner's Name],

Subject: Beach Nourishment Project and Easement Request

I trust this letter finds you well. I am writing to discuss a significant project that will impact you as well as our local community and environment – a beach nourishment initiative aimed at safeguarding our coastal area against erosion and other environmental challenges. As you may be aware, the Town of Surf City will be moving forward with the United States Army Corps of Engineers (USACE) – Coastal Storm Risk Management project and a portion of North Topsail Beach will be impacted as a construction transition will need to occur beyond the town limit line approximately 1000' (Please see enclosed Map). With this construction, the transition of the dune and berm system will extend into the municipal jurisdiction of North Topsail Beach. You are a property owner within the vicinity of the project site, your participation is integral to the project's overall success. The Town of North Topsail Beach is in full cooperation with the Town of Surf City in this endeavor.

To ensure the effective implementation of this endeavor, we are kindly requesting your cooperation in granting a perpetual easement for construction and maintenance activities on your property. The easement would allow the Town and USACE construction crews to access the beach area on your property and carry out essential work.

Your support and cooperation are crucial to the achievement of this endeavor, which will provide additional protection to your property as well as our community and natural resources for the long term.

Should you wish to discuss this matter further or seek clarification, please do not hesitate to contact me at (910) 328-4131 or kbreuer@surfcitync.gov. You are also welcomed to contact Alice Derian, Town Manager for North Topsail Beach regarding any concerns at (910) 328-1349 or aderian@northtopsailbeachnc.gov. We highly value your review and prompt turnaround to get this easement back to the Town of Surf City. Notary services are available at both the Town of North Topsail Beach as well as the Surf City Municipal Complex for your convenience.

For additional information on the project, you may visit our website at: <https://www.surfcitync.gov/2370/Beach-Nourishment>

Thank you for your time and understanding.

Regards,

A handwritten signature in blue ink, appearing to read "Kyle B.", with a long horizontal flourish extending to the right.

Kyle M. Breuer
Town Manager
Town of Surf City, NC